



## Property Sale Requirements for Tourism Sun Peaks

Sun Peaks Mountain Resort Association dba as Tourism Sun Peaks is listed on title of all properties within the Sun Peaks recreation area. To better service our mutual members with property sales we require the following information sent to our office by your lawyer.

1. Legal / Civic Address of Sun Peaks property
2. Seller's Name(s)
3. Buyer's Name(s)
4. Buyers Contact Information
  - a. Mailing Address
  - b. Phone Number(s)
  - c. E-mail Address
5. Closing Date of Sale

Please note that accounts cannot be transferred until fees are paid in full and our office has received the above information.

In addition, please ensure that you inform the office regarding any active pre-authorized payments so that they may be terminated at the time of sale.

If you have any questions or require clarification, please give our office a call at 250-578-5380 or email [admin@sunpeakstourism.com](mailto:admin@sunpeakstourism.com)

Sincerely,

Jennifer Nield  
Member & Visitor Services