



Property Sale Requirements for Sun Peaks Resort

Sun Peaks Mountain Resort Association dba as Tourism Sun Peaks is listed on title of all properties within the Sun Peaks recreational area. To better serve our mutual clients with property sales we require the following information sent to our office by your lawyer:

- 1) Legal/Civic Address of Sun Peaks property
- 2) Seller's Name(s)
- 3) Buyer's Name(s)
- 4) Buyer's Contact Information
 - a. Mailing address
 - b. Phone Number(s)
 - c. E-mail address
- 5) Effective Close Date

Please note that account cannot be transferred until all fees are paid in full and our office has received the above information.

In addition, please ensure that you inform the office regarding any pre-authorized payments that you may have active in our system so that they may be terminated at the time of sale.

If you have any questions or require clarification, please give our office a call at (250) 578-7842.

Yours truly,

Tourism Sun Peaks

Curtis MacMillan
Accounting Manager