

## 2017-2018 PROGRAM REGISTRATION FORM

If you would like to book for the 2017-2018 season please complete the below registration form. We will book your school group for the dates that you specify and we will contact you to confirm your dates and send any additional information. Please keep in mind that we do have a few dates where the program is unavailable. These dates include: **December 4**, 2017, **December 23**, 2017 – January 7, 2018, February 12, 2018, February 17 – 25, 2018, March 17 – April 2, 2018 and April 5 – 9, 2018.

## **CONTACT INFORMATION:**

School Name:
Contact Person:
Address:
Postal Code: Phone:
Email:
Approximate # Students: Approximate # Renting:
Approximate # Skiing: Approximate # Snowboarding:
Program Date(s) Requested:
Program Lesson Times (up to two options may be selected per group):
Full Day - (10:00am-12:00pm & 12:30pm-2:00pm)
2 Hours – Beginner (10:00am–12:00pm)
2 Hours – Advanced (12:30pm–2:30pm)



## **BOOKING PROCEDURE**

- 1. Complete the registration form provided and email back to the Sales Specialist. We will register you for the dates requested and send a confirmation.
- 2. Download preset forms, student information card, information document, rental waiver and payment form at: http://www.sunpeaksresort.com/plan-your-trip/group-bookings/schools
- 3. Email presets and payment forms at least 10 days prior to arrival for groups with 50 or more students and 7 days for groups 50 or less to groups@sunpeaksresort.com. Instructors are booked in advance, this ensures students will be assigned to lessons according to their ability level specified on the preset forms.
- 4. An invoice will be sent back to the school for the amount due on the day of arrival.

## DAY OF ARRIVAL

- 1. Groups Coordinator will greet your bus at The Annex (formerly Bento's) parking lot (P5 for Nordic Centre groups) to discuss safety, lesson times, lesson location and to hand out tickets.
- 2. All students who require rentals will be brought over to the rental shop together and fitted for their boots, skis, snowboards and helmets (wrist guards are available).
- 3. Any remaining balance on your account can be completed at the Sports School Sales Desk.
- 4. Extra unused tickets can be returned to Guest Services for a refund. Refunds will be issued in the form of a cheque and will be processed within 2 weeks.

For lift, lessons and rentals contact: Sales Specialist Sun Peaks Resort LLP Local: 250.578.5409 sales@sunpeaksresort.com

For accommodation contact: Regional Sales Manager Tourism Sun Peaks Local: 778.689.5912

salesmanager@sunpeakstourism.com