



# SUN PEAKS RESORT CORPORATION (“Sun Peaks”)

**4. Reasons for Correction.** Please provide details as to why you think there are errors or omissions in the Personal Information records

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**5. What is the Subject’s current or past relationship with Sun Peaks?** (e.g. customer, contractor, consultant, vendor, etc.)

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Signature*	Date
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Your signature above indicates:

- (a) consent for Sun Peaks to use the information provided to confirm identification, to locate the requested personal information under Sun Peaks’ control, to evaluate the correction request, and to correct the inaccuracy or incompleteness of the requested information, and
- (b) if you are a Representative, that you have been validly authorized to represent the Subject of the requested personal information and that you are able to provide the necessary consent to Sun Peaks to correct the inaccuracy or incompleteness of the requested information.

Normally, Sun Peaks will try to correct the inaccuracy or incompleteness within 30 days of receipt of your request. Where possible and appropriate, the amended information shall be transmitted to third parties having access to the information.

Sun Peaks shall amend the requested information only if you have identified yourself as the Subject or the authorized Representative, and successfully demonstrated the inaccuracy or incompleteness of the requested information to Sun Peaks’ satisfaction. If the correction request is not resolved to your satisfaction, Sun Peaks shall record the substance of the disagreement in its records, and where appropriate it shall advise third parties having access to the information of the existence of such disagreement.

For more information about our privacy practises see the [Sun Peaks Privacy Policy](#).

Please submit your signed request including attached ID to the Sun Peaks Privacy Officer at:

Privacy Officer  
Sun Peaks Resort Corporation  
1280 Alpine Road  
Sun Peaks, British Columbia, V0E 5N0  
E-mail: [privacy@sunpeaksresort.com](mailto:privacy@sunpeaksresort.com)

FOR OFFICE USE ONLY	
Date Correction Request Received:	
Location Received:	
Identity (and Representation) Verified by;	Date:
Date of Response:	